



**BORONIA**  
K-12 COLLEGE

Proudly Learning Together

Dear Parent/Guardian

### Important information regarding your child's funded kindergarten program

The Victorian Government provides funding to support children to access a high quality kindergarten program in the two years before they start school. The funding is a contribution towards meeting the cost of the kindergarten program.

Your child can only be funded for a kindergarten place at one service at any one time and only for one year in a Three-Year-Old Kindergarten program and one year in a Four-Year-Old Kindergarten program (unless your child is assessed as being eligible for a second year of Four-Year-Old Kindergarten by your child's kindergarten teacher).

In 2025, your child is enrolled to attend our Three-Year-Old Kindergarten program and we will be claiming kindergarten funding for your child to support the costs of the kindergarten program.

Please sign below and return this form to acknowledge that your child is accessing their Three-Year-Old funded kindergarten place at our service in 2025.

If your child will be attending another service that offers a funded kindergarten program, you must tell that service that you are receiving a funded kindergarten place at our service.

Early Start Kindergarten gives eligible children 15 hours of free or low-cost kindergarten a week for two years before starting school. To be eligible, your child must be from a refugee or asylum seeker background, identify as Aboriginal or Torres Strait Islander, or your family has had contact with child protection. Eligible children can also access free or low cost Four-Year-Old Kindergarten through the Early Start Kindergarten Extension Grant.



## Use of Child’s Image for Publicity & Public Documents

Dear Parents and/or Guardians,

As part of the development of our website, our weekly Parent Newsletter, and advertising material for the college, we are seeking your approval to publish images and the first name and year level of your child in these or similar public documents and material.

The appeal of all College publications is enhanced by the inclusion of student photographs to celebrate individual achievements, group achievements, and/or to showcase an event or school activity. We will publish both group and individual photographs where students are identified by first name and year level only.

The image may be used in a range of areas to promote Boronia K – 12 College, i.e. in our own publications, advertising material, in the local press, at Knox Expo, to name a few. Only first names will be published. Requests can be made to the local press to not put student photographs on to their websites.

Please return the attached permission form to the General Office. If you have any queries, please contact the College.

Please contact the College if you have any concerns or queries.

Michelle Buchanan  
Director of Early Learning Centre

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**PERMISSION TO USE CHILD’S IMAGE FOR PUBLICITY**

**STUDENT FULL NAME:** \_\_\_\_\_

**KINDER GROUP:** \_\_\_\_\_

**I DO** give permission for my child’s photograph and first name to be used in public documents or for publicity purposes for the College. (Only first names will be used in the local paper).

**I DO NOT** give permission for my child’s photograph to be used for publicity and/or in public documents.

**PARENT/GUARDIAN NAME:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

# Boronia K -12 College

## Prep – Year 12

Albert Avenue Boronia 3155  
Telephone 9760 4900

## Early Learning Centre

Albert Avenue Boronia 3155  
Telephone 9760 4922 or 9760 4925



**BORONIA**  
K-12 COLLEGE

### All correspondence

PO Box 537 Boronia 3155  
Email [boronia.K12@edumail.vic.gov.au](mailto:boronia.K12@edumail.vic.gov.au)

Dear ELC families,

## Storypark Parent Permission Consent

I am delighted to share with you that in 2025, our Kindergarten will be using Storypark. Storypark is a secure online journal where we will keep you up-to-date with your child's learning and development and notifications of upcoming centre events.

Storypark provides each child with an online community which you, as their parent/guardian, own and control.

Storypark helps educators, children and families:

- improve understanding of your child's interests and abilities so they receive even better support
- deepen relationships and strengthen communication
- share videos, photos and text capturing your child's learning and development
- create a portfolio of your child's learning that travels with your child and can be accessed by you forever
- capture family culture and heritage
- involve the child in their portfolio
- interact quickly and effectively through iPhone, Android and tablets

You can choose to add your own stories or leave comments and feedback for your child and our teaching team. You can also choose to share these stories with family members if you wish. Additionally, we have considered the aspects of cyber safety and made sure our teaching team have the knowledge and skills to ensure we are cybersafe. Storypark takes security very seriously. Storypark is not open for anyone to read. It is a password-protected private space for you, your child's teachers and your family.

Content we add will only be shared with our teachers and the family members you choose to invite. No personal information is shared with any third party.

Please sign below so that we can share your child's learning at Kindergarten.  
You will receive an email which will invite you to accept Storypark.

Kind Regards

Michelle Buchanan  
Director of Early Learning Centre

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## Storypark Permission Form

I give consent for the staff at Boronia K-12 College Early Learning Centre to use Storypark to share documentation of my child's learning.

Student name:

Parent name:

Parent email:

Parent signature:

Date:

# Boronia K-12 College

## Foundation – Year 12

Albert Avenue Boronia 3155  
Telephone 9760 4900

### All correspondence

PO Box 537 Boronia 3155  
Email [boronia.K12@edumail.vic.gov.au](mailto:boronia.K12@edumail.vic.gov.au)

## Early Learning Centre

Albert Avenue Boronia 3155  
Telephone 9760 4922



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Dear Parents/Care Givers,

To support Boronia K-12 College mission of belong an inclusive, seamless kindergarten to Year 12 School, the Early Learning Centre (ELC) staff plan to involve our ELC students in some relevant school events and learning.

The ELC is required to take part in fire and emergency evacuation procedures. This involves the children, staff and parents attending kindergarten to walk together to the Chandler Park or Batterham Reserve as directed by Emergency Services. Evacuation drills will occur through the year.

We require parent consent for the ELC students to be allowed out of the ELC area during Kindergarten time under supervision of ELC educators.

If you have any questions, please don't hesitate to ask.

Yours sincerely

Paul Broecker

**Principal**

Michelle Buchanan

**Director of Early Learning Centre**



I give permission for my child .....to  
be allowed out of the ELC area and into the Chandler Park or Batterham Reserve and other areas  
around the College during the their time in the ELC.

Parent Name: .....

Parent Signature: .....

Date: .....

**Sun protection agreement and permission form**

I understand Boronia K-12 College Early Learning Centre is a registered SunSmart Early Childhood Program member and follows SunSmart and Cancer Council Victoria recommendations to use a combination of sun protection measures (hat, clothing, sunscreen, shade, and if practical: sunglasses) from September to the end of April (and whenever UV levels reach three and above) when outdoors.

I agree to help support this membership and help minimise my child's potential risk of skin and eye damage and skin cancer by doing the following: (Please tick all that apply)

- To dress my child in cool clothing that covers as much skin as possible e.g. tops that cover the shoulders, arms and chest, collared shirts, longer style shorts. I understand that singlet tops or shoestring dresses do not provide adequate sun protection and are best when layered with a shirt or t-shirt.
- To remind my child to bring and wear a sun protective hat that shades the face, neck and ears (e.g. wide brimmed, bucket or legionnaire style). I understand that baseball / peak style caps do not provide adequate sun protection and are not appropriate for outdoor play.

To provide my child with appropriate fitting wrap-around style sunglasses labelled AS 1067 to help protect their eyes.

- To give permission for educators / staff to apply SPF 30 or higher broad spectrum, water resistant sunscreen supplied by the service to all exposed parts of my child's skin including their face, neck, ears, arms and legs.

**OR**

- To give permission for educators / staff to apply SPF 30 or higher broad spectrum sunscreen (that I have supplied and labelled with my child/children's name) to all exposed parts of my child's skin including their face, neck, ears, arms and legs. I agree that this sunscreen will be kept at the service and it is my responsibility to make sure there is always an adequate supply available.
- To give permission for educators / staff to assist my child to develop independent, self-help skills by applying SPF 30 or higher broad spectrum sunscreen to all exposed parts of their own skin including their face, neck, ears, arms and legs. (Recommended from 3+ years.)

Child(ren)'s name(s): \_\_\_\_\_

Parent/Guardian's name \_\_\_\_\_ (Please print)

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

## DOCUMENTATION REQUIRED FOR ENROLMENT

- Proof of your child's birthdate – original Birth certificate. (we will photocopy)
- Your child's immunisation details – Medicare report
- Completed Enrolment form, including – Doctors address and number, Spouses/ Partner details, at least 2 Emergency Contacts (different to parent/guardian)
- Storypark permission form
- Sun- smart Policy form
- Permission to leave the School Grounds form
- Use of Child's Image Permission form
- Department Kinder Declaration
- All About me

If your Child is the subject of a Court or Custody Order, the original Order must also be shown to the Teacher. A copy will be taken and kept with the Child's Enrolment.

Any medical conditions, including allergies, special diets etc., should be detailed in the Enrolment Form. Please ensure you discuss any special needs or concerns with the Teacher.



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## 2025 Puggles Days and Hours – 3 Year Old


### Group 1

Tuesday	8.30am – 1.30pm
Thursday	8.30am – 1.30pm
Friday	8.30am – 1.30pm

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Before kinder care available 7am-8.30am  
After Kinder care will be available from 1:30pm – 6pm  
(Additional costs apply)

 35-37 Albert Avenue  
Boronia VIC 3155

 OFFICE  
ELC  
03 9760 4900  
03 9760 4922  
03 9760 4925

 PO Box 537, Boronia VIC 3155  
 boronia.k12@education.vic.gov.au  
 www.boroniak-12.vic.edu.au

**Boronia K-12 College Early Learning Centre**  
**3 Year Old Enrolment 2025**



To confirm your place for Boronia K – 12 College 3 Year Old Kindergarten Program in 2025, please complete the following details:

Date: \_\_\_\_\_

Student's name: \_\_\_\_\_

Date of birth: \_\_\_\_\_ Male: [    ] Female: [    ]

Parent's name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Phone numbers: \_\_\_\_\_

Email Address: \_\_\_\_\_

DET provides a fee subsidy for eligible families. Please indicate and tick the box if you are eligible for one of the following concessions, or meet one of the following criteria:

Health Care Card [    ]                      Aboriginal/Torres Strait Islander [    ]

Supporting documentation will need to be sighted & provided on commencement at Boronia K-12 College ELC by the Director.

Note: The eligibility of concessions may vary from time to time. Up to date information can be found at:

<http://www.education.vic.gov.au/childhood/parents/support/pages/financialassist.aspx>

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_



These are the things I would like my teachers to know

## ALL ABOUT ME

My name is:

I am \_\_\_\_\_ years old

My favourite colour is:

My favourite food is:

My favourite drink is:

My favourite movie is:

My favourite things to play are:

My favourite songs to sing are:

When I grow up I want to be:

Some things I like to do on the weekend are:

When I am at Kinder I am looking forward to learning:

My interests are:

My family members are:

I am a little bit scared of:

Any other information that you would like your teachers to know: